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Kenneth Lo, PMP

**COLLABORATE WITH STYLE
SHAREPOINT & ONENOTE**

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SCOPE



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SCOPE

- Level 200
 - Technical Managers
 - Business Analysts
 - Trainers
 - End Users

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BIOS

- Kenneth Lo, PMP
- Principal Consultant
- SharePoint | Mobile | Social Media
- @klopmp



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AGENDA

- What is OneNote
- Why OneNote
- Demo
- Summary

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RAFFLE

ZHANGSTER

FEARLESS COMEDY
RATED R - UNCUT - UNCENSORED

"A master of live raw comedy" - Channel ASVN

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WHAT IS ONENOTE

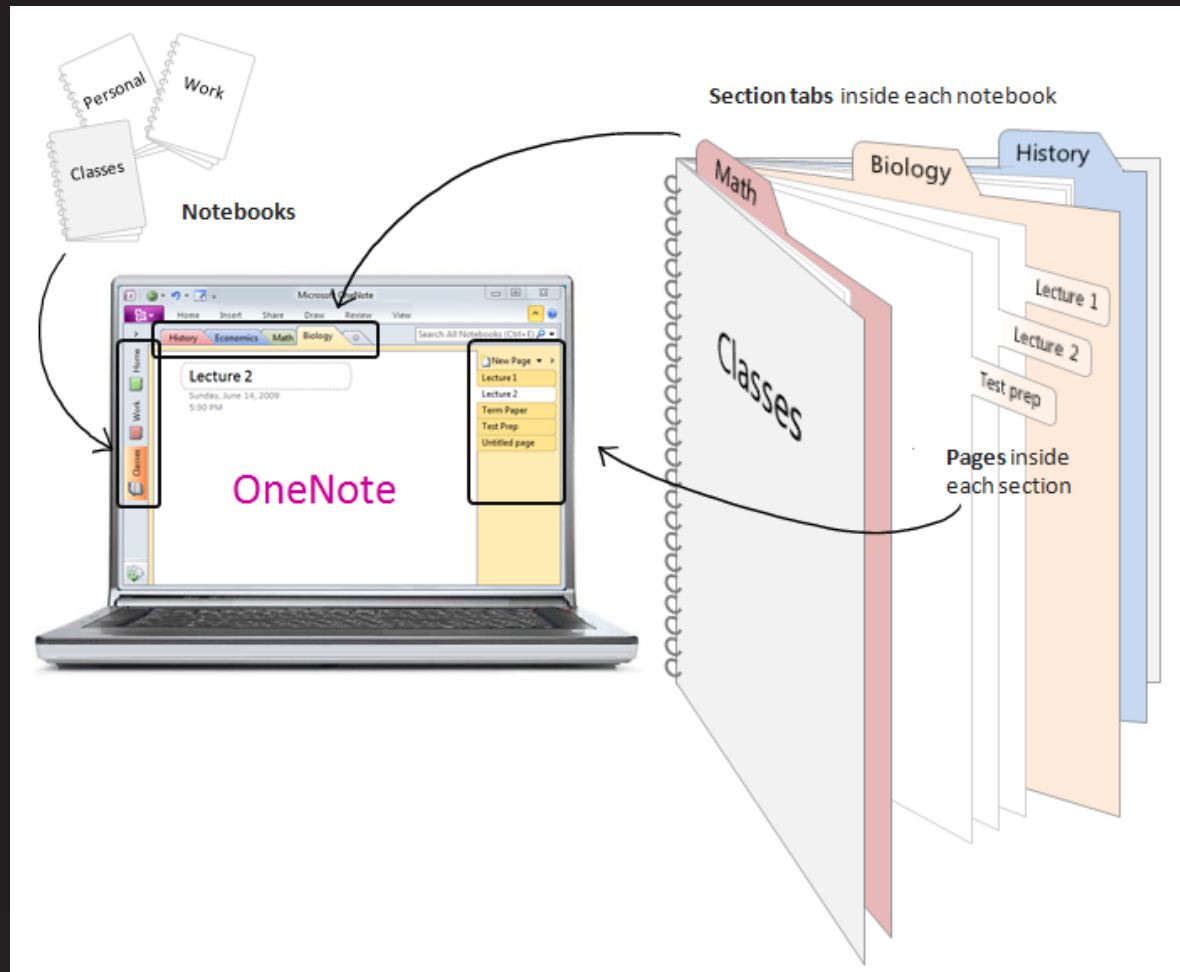


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WHAT IS ONENOTE



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WHAT IS ONENOTE

- Organize
- Share
- Tag
- Search

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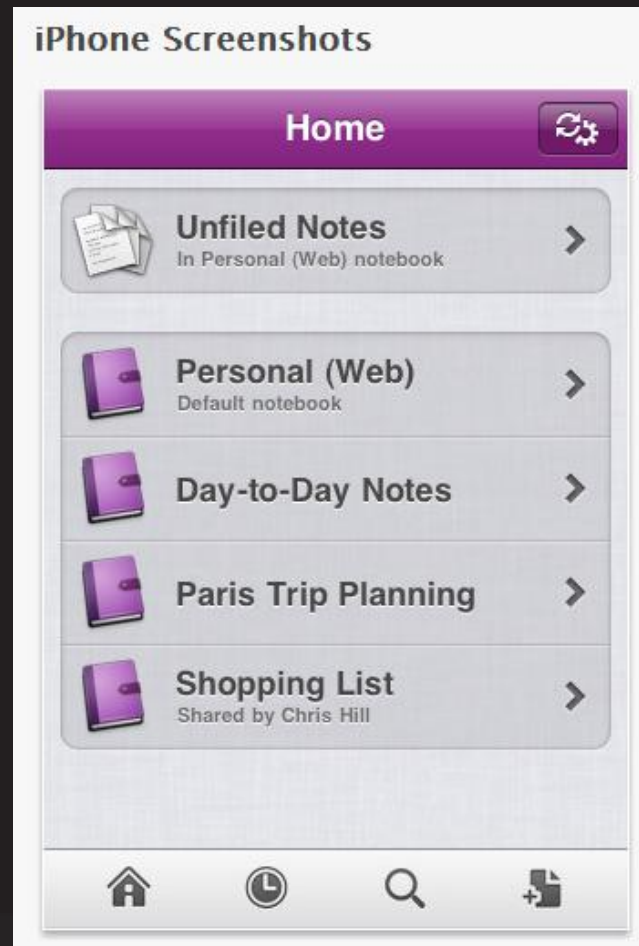


WHAT IS ONENOTE

- Universal Access
 - SharePoint 2010
 - Office 365
 - Windows Live/Skydrive



WHAT IS ONENOTE



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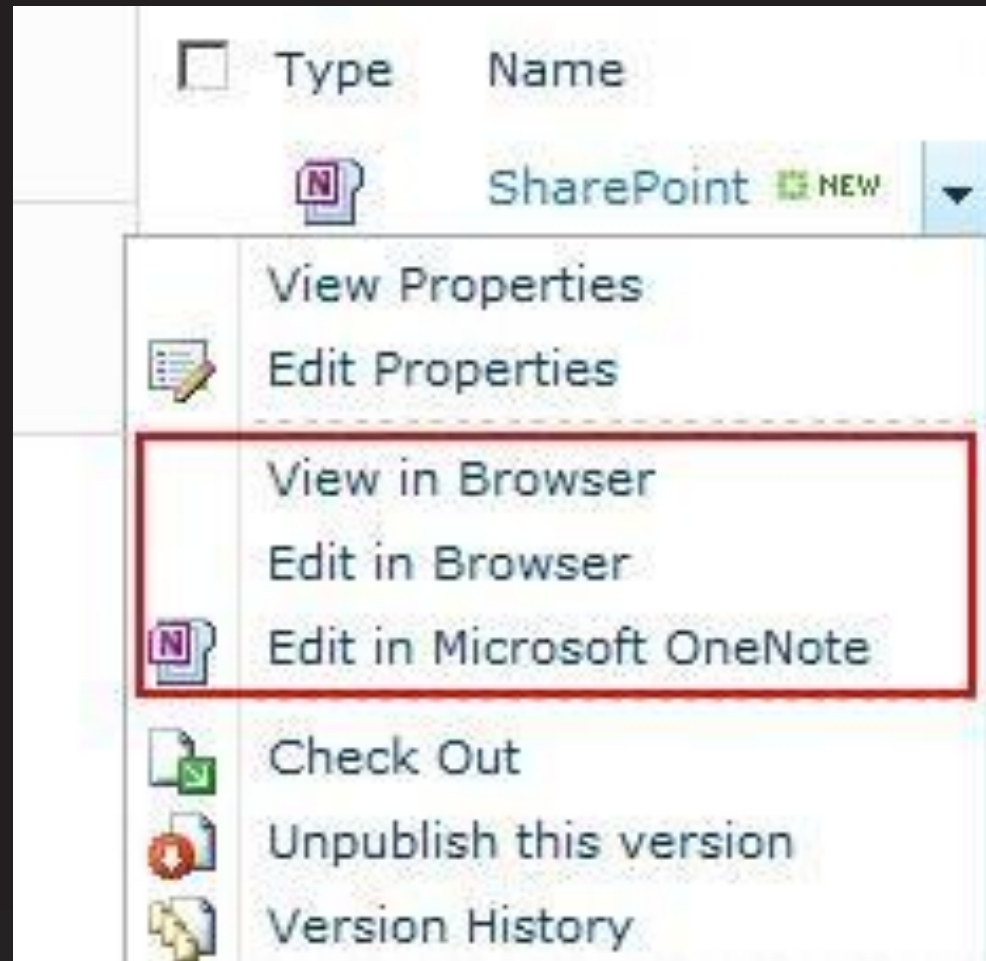


WHAT IS ONENOTE

- Universal Access
 - Office Web Apps
 - OneNote Mobile 2010



WHAT IS ONENOTE



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WHY ONENOTE



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WHY ONENOTE

- Auto Save
- Real-Time Sync
- Merge
- Versioning

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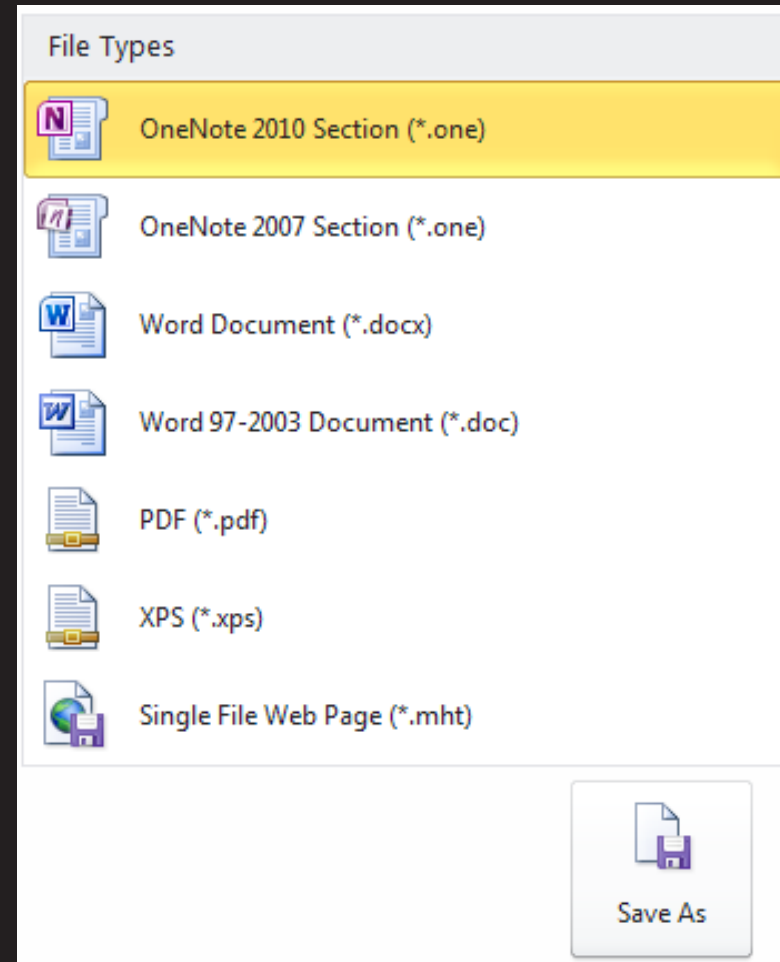
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WHY ONENOTE

- Share



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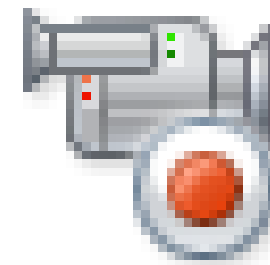
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WHY ONENOTE

- Capture



Record
Audio



Record
Video

Recording

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WHY ONENOTE

- Integrate

Task List

- Breakfast
- Keynote
- Photography
- More SharePoint, Less Email
- Lunch
- Collaborate with Style
-  SharePoint


WHY ONENOTE

- Action


Subject:

Start date: Status:

Due date: Priority: % Complete:

Reminder:  Owner: Kenneth Lo

• SharePint



Link to Task in
OneNote.one

WHY ONENOTE

- Tag



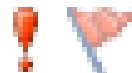
Task List



- Breakfast
- Keynote
- Photography
- More SharePoint, Less Email



- Lunch
- Collaborate with Style



- SharePoint

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WHY ONENOTE

- Report

Critical

! SharePint

Important

★ Breakfast

★ Lunch

To Do

Task List

Breakfast

Keynote

Photography

More SharePoint, Less Email

Lunch

Collaborate with Style

SharePint

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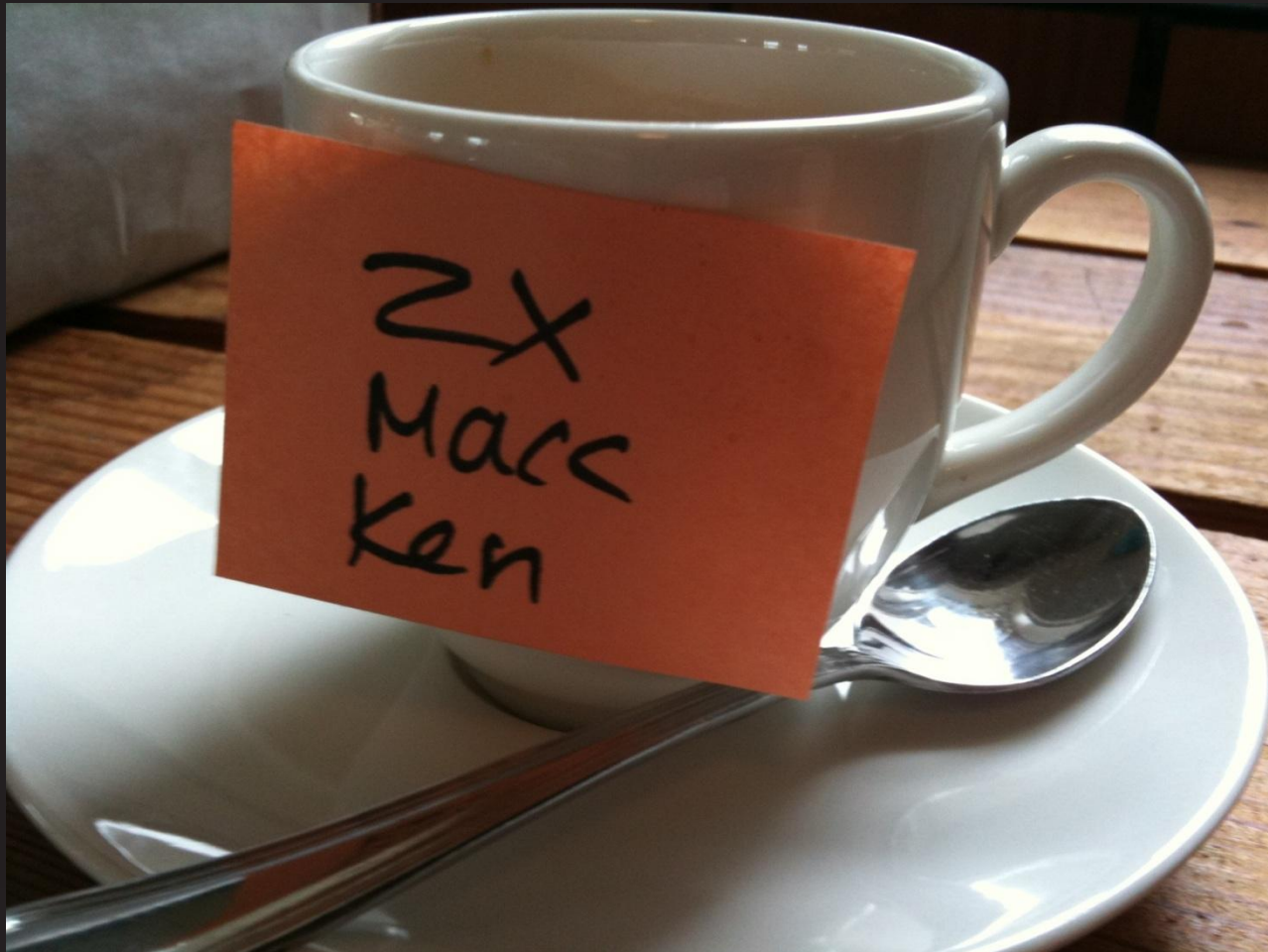
WHY ONENOTE

- Translate

1. Hello! My name is Ken.
2. I am from San Francisco.
3. You have such pretty eyes.
4. Let's grab some coffee together.
5. Where is the closest cafe (咖啡館)?



DEMO



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SUMMARY



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SUMMARY

- Digital Note-Taking
- Share Globally
- Choose File Format Wisely
- Windows Key + “S”



RESOURCES

Kenneth Lo's Bookmarks

<http://delicious.com/kennethlo/onenote>

Kenneth Lo's Presentations

<http://klopmp.com/downloads>

MSDN OneNote

<http://technet.microsoft.com/en-us/library/cc179096.aspx>

Microsoft Connect

<https://connect.microsoft.com/onenote>

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Q & A

KLOPMP

Need Expert Advice?

Kenneth Lo, PMP

<http://klopmp.com>

<http://klopmp.com/linkedin>

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